

Course Outline (Higher Education)

School:	Federation Business School
Course Title:	APPLIED WORKPLACE PRACTICE
Course ID:	BSMAN3193
Credit Points:	15.00
Prerequisite(s):	(Engagement with a workplace or organisational environment on a paid or voluntary basis required.) (Should be completed in final Semester) (BSHSP3005 or BSMAN3005) (At least 60 credit points from BSHSP or BSMAN or BUGEN subject-area at any level)
Co-requisite(s):	Nil
Exclusion(s):	Nil
ASCED Code:	080301

Description of the Course :

This course is designed for students to apply project management concepts, theories and strategies to an organisational management issue or opportunity. It is the capstone course in the Bachelor of Applied Management. It is a project course with the sole focus of identifying, planning, implementing, managing and reporting on a project in the workplace.

The course fosters an environment where students embrace continuous learning, develop the skills of self-reliance, become engaged in their community and cultivate an awareness of social responsibility.

Grade Scheme: Graded (HD, D, C, etc.)

Work Experience:

No work experience: Student is not undertaking work experience in industry.

Placement Component: No

Supplementary Assessment: Yes

Where supplementary assessment is available a student must have failed overall in the course but gained a final mark of 45 per cent or above and submitted all major assessment tasks..

Program Level:

Course Outline (Higher Education)

BSMAN3193 APPLIED WORKPLACE PRACTICE

AQF Level of Program						
	5	6	7	8	9	10
Level						
Introductory						
Intermediate						
Advanced			✓			

Learning Outcomes:

Knowledge:

- K1.** Recognise the interdependencies of other management disciplines such as HRM, Finance, Marketing, Entrepreneurship and International business with project management within a work environment;
- K2.** Identify the ethical and social responsibility roles of a project manager in the work environment;
- K3.** Appreciate the process of applying project management principles, strategies and processes in an organisational setting.

Skills:

- S1.** Apply management theories and project management skills autonomously to a business/organisational setting to resolve a management issue or opportunity;
- S2.** Use appropriate technology to research, collect data and present project management strategies within a business/organisational environment
- S3.** Communicate and negotiate with a range of stakeholders during the life of the project
- S4.** Review and reflect on the learning experience with reference to project management, organisational change, and management skills, and present project findings to an external audience and communicate project findings within the workplace;

Application of knowledge and skills:

- A1.** Use initiative and judgement in implementing project management processes within an applied workplace environment.
- A2.** Adapt project management knowledge and skills to suit the organisational needs and show well developed judgement in managing the required processes.
- A3.** Present the project planning, project progress and the final outcomes of a completed project, to an external audience in the form of a formal report and oral presentation with confidence and autonomy using professional judgement.

Course Content:

BSMAN 3193 is the capstone course in the Bachelor of Applied Management. It is a practical course with the sole focus of identifying, planning, implementing, managing, and reporting on a project in the student's workplace.

The student is required to undertake a work-based project to address an identified management issue or opportunity. The student will work individually under the supervision of an academic supervisor and a workplace mentor with whom they will have regular contact during the life of the project.

Course Outline (Higher Education)

BSMAN3193 APPLIED WORKPLACE PRACTICE

The project should address an issue or opportunity that the student, or their manager, recognise as being important to the organisation, and for which the student's manager is willing to give the student responsibility of taking on the role of project manager. Where it is not possible for the student to engage in a workplace project within their own organisation, they should seek to identify an alternative. It may be possible for the student to offer their services to another business organisation or a community organisation.

Values:

- V1.** Appreciate the nature and role of project management in the business environment;
- V2.** Apply project management strategies in an ethical manner;
- V3.** Engage stakeholders through inclusive communication and problem solving when producing and managing project plans.
- V4.** Reflect on their learning experience;
- V5.** Work within the policies and procedures of the designated workplace;
- V6.** Work with others and accept their contribution to project and learning process;
- V7.** Appreciate the benefits of reflective practice and action learning.

Graduate Attributes:

FedUni graduate attributes statement. To have graduates with knowledge, skills and competence that enable them to stand out as critical, creative and enquiring learners who are capable, flexible and work ready, and responsible, ethical and engaged citizens.

Attribute	Brief Description	Focus
Knowledge, skills and competence	The strong drive for self-directed learning in the project management discipline helps equip students to engage in continuous learning and meet their personal, professional and vocational challenges.	High
Critical, creative and enquiring learners	This course requires students to apply their learning towards real organisational projects and helps them develop confidence, capability, assurance, independence and enterprise, enabling the fulfilment of personal and career aspirations.	High
Capable, flexible and work ready	The engaged nature of project management within an organisation, communities and other stakeholders will encourage students to engage with, contemporary social and cultural issues.	High
Responsible, ethical and engaged citizens	The applied nature of this course, engagement with industry, and focus on group participation, will encourage students to act in a socially responsible manner both in the work place and other settings.	High

Learning Task and Assessment:

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BSMAN3193 APPLIED WORKPLACE PRACTICE

Learning Outcomes Assessed	Learning Tasks	Assessment Type	Weighting
K1, K2, K3, S1, S2, S3, S4 A1, A2	Students' critical reflection on a project, project manager issues, and project progress, including issues, breakthroughs and frustrations.	Individual reflective journal/ Essay/ Short report	10% - 30%
K1, K2, K3, S1, S2, S3, S4 A1, A2	Stage one of a self directed application of project planning processes and theories to an organisational issue or opportunity.	Individual interim project report/ Essay/ Portfolio	20% - 40%
K1, K2, K3, S1, S2, S3, S4 A1, A2, A3	Stage two of a self directed application of project planning processes and theories to an organisational issue or opportunity.	Individual final project report/ Essay/ Portfolio/ Presentation	30% - 50%
K1, K2, K3, S1, S2, S3, S4 A1, A2, A3	Students' critical reflection on a project, project manager issues, and project progress, including issues, breakthroughs and frustrations.	Individual reflective journal/ Essay/ Short report	10% - 30%

Adopted Reference Style:

APA