



# Course Outline (Higher Education)

<b>School:</b>	School of Arts
<b>Course Title:</b>	WORK INTEGRATED LEARNING IN CRIMINAL JUSTICE PROGRAMS AND AGENCIES
<b>Course ID:</b>	CRJUS3203
<b>Credit Points:</b>	30.00
<b>Prerequisite(s):</b>	(CRJUS1285 and CRJUS1287 or CRJUS1283 and CRJUS1284 or ATSGC1283 and ATSGC1284) and (At least 60 credit points from CRJUS intermediate (2000-2999) level courses)
<b>Co-requisite(s):</b>	Nil
<b>Exclusion(s):</b>	Nil
<b>ASCED:</b>	099903

**Description of the Course:**

This course assists students with their transition into employment in criminal justice and community based settings. Students will engage in active-learning experiences designed to enable an enhanced understanding of professional practice. Students will integrate the knowledge accumulated throughout the degree and apply it in practical and reflective assessment tasks focused on general professional skills acquisition and knowledge of the professional workplace setting, including the nature of working in Criminal Justice related spaces. Students will be required to undertake one of several Work Integrated Learning options (150-200 hours) including direct placement, voluntary work, or research/project work. Students with extensive, relevant prior experience may apply for the alternative assessment option.

**Grade Scheme:** Graded (HD, D, C, P, MF, F, XF)

**Program Level:**

Level of course in Program	AQF Level of Program					
	5	6	7	8	9	10
Introductory	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Intermediate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Advanced	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Learning Outcomes:**

**Knowledge:**

- K1.** Reflect on the relevant criminal justice theories in a range of criminal justice settings.
- K2.** Reflect on professional practice and examine the factors that shape personal professional identity.
- K3.** Examine organisational policies, procedures and the broader legislative context of professional practice.
- K4.** Examine organisational code of conduct and ethical obligations to clients and other professionals.
- K5.** Access and examine local, national and international employment opportunities in criminal justice and community based settings and understand the processes used by these agencies to recruit staff and for applicants to respond to advertised positions.

**Skills:**

- S1.** Develop interpersonal skills to undertake professional practice.
- S2.** Develop critical reflection skills for professional practice.
- S3.** Develop skills in applying for positions, including compiling a curriculum vitae and responding to key selection criteria, and interview technique.
- S4.** Participate in and contribute to a reciprocal learning environment with peers that encourages professional engagement and dialogue about working in criminal justice, government and community based settings.

**Application of knowledge and skills:**

- A1.** Apply an understanding of interpersonal skills required to work with other professionals and other service providers.
- A2.** Analyse and reflect on the codes of practice of the public service, Victoria Police or other law enforcement organisations and other criminal justice agencies.
- A3.** Compile a curriculum vitae, cover letter, and response to key selection criteria drawing on personal learning and/or professional experience.

**Course Content:**

Topics may include:

- **MODULE 1 (weeks 1,2,3) - Understanding professional work environments**
  - Week 1 Professional identity: What makes a workplace professional? What makes an individual professional?
  - Week 2 Expectations in the professional workplace - Codes of practice/ethics/OH&S
  - Week 3 Working effectively within the professional setting - Communication style, lines of management, ethical conduct, and efficiency.
- MODULE 2 (weeks 4, 5, & 6) - Industry overview**
  - Week 4 Government - Department of Justice and Community Safety including police, courts, and corrections.
  - Week 5 Community-based agencies - non-government settings
  - Week 6 Research and policy work
- MODULE 3 (weeks 7, 8, 9) - Skills for working in professional settings**
  - Week 7 Administration and reporting
  - Week 8 Organisation, time management, and efficiency
  - Week 9 Client facing roles & case management
- MODULE 4 (weeks 10, 11, 12) - Entering the work force**
  - Week 10 Developing a career plan and identifying opportunities
  - Week 11 Writing job applications
  - Week 12 Interviews

**MODULE 5 (throughout) - WIL/placement component**

Students must complete 150-200 hours across any of the following options:- Direct placement, Voluntary position, Research/Project work.

Opportunities are advertised on In Place and students must follow the application instructions to apply.

Note - Placements are limited and not all students will be placed within an agency. Regardless, all students are required to undertake some form of WIL for this course from the four options above. Students may apply to the course coordinator for the alternate assessment based on having extensive, relevant prior experience.

**Values:**

- V1.** Recognise professional values and personal values
- V2.** Appreciate professional accountability and the ethical and legal obligations of professionals within government, criminal justice and community based agencies
- V3.** An appreciation for continual learning and personal and professional development.

**Graduate Attributes**

The Federation University FedUni graduate attributes (GA) are entrenched in the [Higher Education Graduate Attributes Policy](#) (LT1228). FedUni graduates develop these graduate attributes through their engagement in explicit learning and teaching and assessment tasks that are embedded in all FedUni programs. Graduate attribute attainment typically follows an incremental development process mapped through program progression. **One or more graduate attributes must be evident in the specified learning outcomes and assessment for each FedUni course, and all attributes must be directly assessed in each program**

Graduate attribute and descriptor		Development and acquisition of GAs in the course	
		Learning Outcomes (KSA)	Assessment task (AT#)
GA 1 Thinkers	Our graduates are curious, reflective and critical. Able to analyse the world in a way that generates valued insights, they are change makers seeking and creating new solutions.	K1; S2.	AT2, AT5
GA 2 Innovators	Our graduates have ideas and are able to realise their dreams. They think and act creatively to achieve and inspire positive change.	K5; S3	AT4, AT5
GA 3 Citizens	Our graduates engage in socially and culturally appropriate ways to advance individual, community and global well-being. They are socially and environmentally aware, acting ethically, equitably and compassionately.	K2; K3; K4; S1; S2.	AT3, AT5
GA 4 Communicators	Our graduates create, exchange, impart and convey information, ideas, and concepts effectively. They are respectful, inclusive and empathetic towards their audience, and express thoughts, feelings and information in ways that help others to understand.	K2; K3; K4; S1.	AT1, AT3, AT5
GA 5 Leaders	Our graduates display and promote positive behaviours, and aspire to make a difference. They act with integrity, are receptive to alternatives and foster sustainable and resilient practices.	K2; K3; K4; K5; S1; S2	AT1, AT3

**Learning Task and Assessment:**

Learning Outcomes Assessed	Learning Tasks	Assessment Type	Weighting
A2, K2; K3; K5; S1; S2.	Quizzes (modules 1-4)	Online quizzes	15-20%
K1; S2.	Challenge reflection	Short-answer response	5-10%
A3; K2; K3; K4; S1.	Job application	Short-answer response	5-10%
K2; K3; K4; K5; S1; S2; S3, S4.	Work Integrated Learning (150-200 hours + reflection)	Practical & written	50-60%
A1; K2, K3, K4, K5, S1, S2, S3	*Alternate assessment - recognising prior experience	Written submission -supporting documentation and professional portfolio	50-60%

**Adopted Reference Style:**

APA

Refer to the [library website](#) for more information

Fed Cite - [referencing tool](#)