



Course Outline (Higher Education)

School:	School of Education
Course Title:	WRITING AND ANALYSIS FOR STUDY AND WORK
Course ID:	EDTAS1203
Credit Points:	15.00
Prerequisite(s):	Nil
Co-requisite(s):	Nil
Exclusion(s):	Nil
ASCED:	070109

Description of the Course :

This course is designed for students who are enrolled in the Associate Degree in Vocational Education and Training. The course helps students to develop the necessary academic and study skills which are necessary to successfully complete a Higher Education program and to achieve the Federation University graduate attributes; and also to their ability to create documents for work and for their own students. Students are introduced to a range of relevant scholarship and literature, and are required to read, analyse and critique it. Engagement with this literature also develops their knowledge in the discipline area for use in study and for work. The course encourages students to draw on their own experience and practice in order to consider ideas and issues in a more analytical manner. Students undertaking this course are likely to be working, or to have experience in, a wide range of VET settings, including, for example, TAFE, Enterprise and Private RTOs, VET in Schools, Industry, or Adult and Community Education settings.

Grade Scheme: Graded (HD, D, C, etc.)

Supplementary Assessment: Yes

Where supplementary assessment is available a student must have failed overall in the course but gained a final mark of 45 per cent or above and submitted all major assessment tasks..

Program Level:

Level of course in Program	AQF Level of Program					
	5	6	7	8	9	10
Introductory	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Intermediate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Advanced	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Learning Outcomes:

On successful completion of the course the students are expected to be able to:

Knowledge:

- K1.** Evaluate arguments and assumptions within texts of different nature.
- K2.** Interpret sources to produce a reasoned, evidence-based argument and can explain the importance of this for work and study.
- K3.** Clearly outline the conventions and purposes of academic writing.
- K4.** Explain the purpose of referencing and citation, differentiating clearly between the two.
- K5.** Outline the legal and institutional frameworks associated with the avoidance of plagiarism and the respect of intellectual property.
- K6.** Research and identify a range of relevant sources (library based and electronic) which could be used to support a discussion of a specific VET related topic.

Skills:

- S1.** Write clearly, utilising appropriate sources, correctly cited and referenced.
- S2.** Use grammatically correct English.
- S3.** Research information using academic libraries including electronic journal databases.
- S4.** Present information in a logical and structured way.

Application of knowledge and skills:

- A1.** Develop knowledge by completing tasks which demonstrate accurate referencing, avoidance of plagiarism and awareness of different genres of writing.
- A2.** Demonstrate skills in academic writing that require use of appropriate grammatical conventions and clarity of expression.
- A3.** Successfully access and use library resources (including VET-specific resources), reflected in academic writing.
- A4.** Synthesise new information and be able to explain it to others.

Course Content:

This course introduces students to a broad range of study and academic skills. This includes topics such as referencing and citation, avoiding plagiarism and respecting others' intellectual property and writing in different genres of writing (for example, in a research report, an essay or a case study). Practical guidance is given on how to structure an academic essay and other documents including reports for work purposes. The course draws on a number of texts about academic writing, and introduces students to other sources of information and support, including those offered by Federation University. Writing within the course is contextualized within the individual student's own practice and experience in the VET sector. Students are supported to develop skills in using library resources and accessing, and discriminating among, online sources. As they develop these skills, they undertake a structured critique and comparison of pieces of academic writing and other documents which have relevance to their own practice. They gain confidence in writing resources for, and developing the study skills of, their own students.

Values:

- V1.** Students value the presentation of reasoned and well-balanced arguments.
- V2.** Students value academic integrity

- V3.** Students value the contribution that good writing makes to academic development and to professional practice.
- V4.** Students are committed to developing teaching practice which is underpinned by credible research and theoretical understandings.

Graduate Attributes

The Federation University FedUni graduate attributes (GA) are entrenched in the Higher Education Graduate Attributes Policy (LT1228). FedUni graduates develop these graduate attributes through their engagement in explicit learning and teaching and assessment tasks that are embedded in all FedUni programs. Graduate attribute attainment typically follows an incremental development process mapped through program progression. **One or more graduate attributes must be evident in the specified learning outcomes and assessment for each FedUni course, and all attributes must be directly assessed in each program**

Graduate attribute and descriptor		Development and acquisition of GAs in the course			
		Learning Outcomes (KSA)	Code A. Direct B. Indirect N/A Not addressed	Assessment task (AT#)	Code A. Certain B. Likely C. Possible N/A Not likely
GA 1 Thinkers	Our graduates are curious, reflective and critical. Able to analyse the world in a way that generates valued insights, they are change makers seeking and creating new solutions.	K1, K2 S3	A, A A	AT1	A
GA 2 Innovators	Our graduates have ideas and are able to realise their dreams. They think and act creatively to achieve and inspire positive change.	Not applicable	Not applicable	Not applicable	Not applicable
GA 3 Citizens	Our graduates engage in socially and culturally appropriate ways to advance individual, community and global well-being. They are socially and environmentally aware, acting ethically, equitably and compassionately.	K5	B	Not applicable	Not applicable
GA 4 Communicators	Our graduates create, exchange, impart and convey information, ideas, and concepts effectively. They are respectful, inclusive and empathetic towards their audience, and express thoughts, feelings and information in ways that help others to understand.	K2, K3, K4, S1, S2, S4, A1, A2, A4	A, A, A, A, A, A, A, A, A	AT3	A
GA 5 Leaders	Our graduates display and promote positive behaviours, and aspire to make a difference. They act with integrity, are receptive to alternatives and foster sustainable and resilient practices.	A1	A	AT2	A

Learning Task and Assessment:

Learning Outcomes Assessed	Learning Tasks	Assessment Type	Weighting
K1, K2, K6, S3, A3	Finding materials on a topic or topics; and analysing and critiquing the materials.	Practical exercise and writing a short report	20-35%

Learning Outcomes Assessed	Learning Tasks	Assessment Type	Weighting
K3, K4, K5, S4, A4	Exercises on referencing, plagiarism, and on structuring writing	Short answer questions	20-35%
K1, K2, S1, S2, S4, A1, A2, A3, A4	Write an academic essay on a VET-related topic. The essay must draw on a range of credible sources, and be accurately constructed consistent with standard academic conventions	Essay	30-50%

Adopted Reference Style:

APA