

School / Faculty: Federation Business School

Course Title: MANAGERIAL SKILLS WORKSHOP

Course ID: BUMGT6961

Credit Points: 15.00

Prerequisite(s): Nil

Co-requisite(s): Nil

Exclusion(s): Nil

ASCED Code: 080301

Grading Scheme: Graded (HD, D, C, etc.)

Program Level:

AQF Level of Program						
	5	6	7	8	9	10
Level						
Introductory	■	■	■	■	■	■
Intermediate	■	■	■	✓	■	■
Advanced	■	■	■	■	■	■

Learning Outcomes:

Knowledge:

- K1.** Relate the impact of self-awareness and self-development on thinking, concept development and managerial actions as they affect management practices in modern organisations
- K2.** Identify and assess a range of managerial theories in critical areas and debate the application of these to the individual and organisational management processes and trends
- K3.** Critically appraise the different managerial and leadership styles and challenge how they can challenge conventional management thinking and add value to the organisational and individual performances of the organisation

Skills:

- S1.** Research and synthesise current interest/debate issues in the area of management and practice, as well as appropriate managerial strategies/trends in current and future organisational settings, to increase managerial effectiveness in the workplace
- S2.** Present information/learnings to both specialised and non-specialised audiences via various individual and/or group reports/presentations
- S3.** Critically analyse and reflect on managerial trends and communication skills and communicate these via individual self-reflections and analysis

Application of knowledge and skills:

Course Outline (Higher Education)

BUMGT6961 MANAGERIAL SKILLS WORKSHOP

- A1.** Apply independent initiative and judgement in developing arguments for various managerial and leadership positions and reach qualitative conclusions as a basis for professional practice and/or further learning
- A2.** Identify, plan and evaluate a diverse range of decisions/implications across multiple organisations using appropriate research and problem solving techniques with a high level of personal autonomy and accountability
- A3.** Research and develop creative and innovative problem solving skills and techniques and then focus on the practical application of this knowledge, when applied to interactive learning activities and during individual and/or team based assessments

Course Content:

Topics may include:

- Development of individual leadership and managerial skills
- Exploration of continuous self-development, interpersonal and communication skills
- The role of managerial communication in supporting individual and organisational dynamics
- Impact of motivation and change
- Effective methods for empowering and delegating
- Models for problem solving and conflict resolution

Values and Graduate Attributes:

Values:

- V1.** Appreciate the complexity of human behavior in current and future managerial settings
- V2.** Develop a mastery of concepts and approaches to managerial problem solving in both personal and organisational contexts
- V3.** Appreciate the range of personal values, attitudes and styles in relation to managerial skills, capabilities and core competencies to be able to make productive use of these when in a managerial or leadership role
- V4.** Develop a broad view of managerial and leadership practices and the mechanisms for engaging in changing organisational dynamics

Graduate Attributes:

FedUni graduate attributes statement. To have graduates with knowledge, skills and competence that enable them to stand out as critical, creative and enquiring learners who are capable, flexible and work ready, and responsible, ethical and engaged citizens.

Course Outline (Higher Education)

BUMGT6961 MANAGERIAL SKILLS WORKSHOP

Attribute	Brief Description	Focus
Knowledge, skills and competence	The confidence gained from meeting the problem-solving challenges of the course and actively engaging in a diverse range of activities and self-reflections, will motivate graduates to seek out and develop their managerial and leadership knowledge and skills	High
Critical, creative and enquiring learners	Experiential learning contributes to the rounding of the student's management education, providing them with the knowledge and confidence to make or contribute to independent, valid and reliable management decisions	Medium
Capable, flexible and work ready	Graduate of this course are empowered to engage in and contribute to constructive dialogue with managers and other primary decision makers in their workplace or community	Medium
Responsible, ethical and engaged citizens	Engagement with industry issues and in group activities encourages students to act in a socially responsible manner both in the work place and other settings.	Medium

Learning Task and Assessment:

Learning Outcomes Assessed	Assessment Task	Assessment Type	Weighting
K1,K2,K3 S1,S3 A1,A2,A3	Appraisal of personal and organisational managerial styles and assessment of strategies for improvement	In-Class participation and self-reflective analysis	30-40%
K1,K2,K3 S1,S2 A2,A3	Research, analyse and apply information into a group report and oral presentation that examines the managerial problem solving process in a real world organisational environment.	Group Project (Presentation and Analytical Report)	20-30%
K3 S1,S2 A3	Research, critically analyse and present information into an individual research assignment that examines current managerial theories, trends, concepts and applications	Individual Research Assignment	30-50%

Adopted Reference Style:

APA